Calgary **Artists'** Society

ART SALE INVENTORY FORM

Date _____

Complete this form in DUPLICATE and return one copy to the treasurer before the show.

- Artist's code will be assigned and must be used on all artwork. (eg. Tom Jones: JON-01)
- FIrmly attach price label (code and number) to the front, bottom right of the exhibit.
- Attach a separate description label to the back of the exhibit.

Artist _____ Code _____

Address _____ Postal Code _____

CODE	TITLE	MEDIUM	PRICE	CHECKED IN	CHECKED OUT	SOLD (PRICE)

The Calgary Artists' Society is not responsible for lost or stolen artwork.

SUBTOTAL: _____

CHECK IN: (CAS) _____ (ARTIST) _____

CAS less 18% _____

CHECKED OUT: (CAS) _____ (ARTIST) _____

TOTAL to Artist: _____

(Please return easel signs and name tags before leaving)